

## **Avon School Chain of Command:**

*This document is designed to offer you the most effective path to resolving any issue you may encounter with your child's educational experience. Please follow these important steps in our staff hierarchy to ensure your concern is handled in an efficient manner.*

On Matters Involving:

### **Instruction/Curriculum/Student Progress**

1. Classroom Teacher (supervising staff member)
2. Case Manager (*if your child has an IEP*)
3. Director of Curriculum, Instruction, and Special Services
4. Superintendent

### **Student Discipline**

1. Classroom Teacher (supervising staff member)
2. Case Manager (*if your child has an IEP*)
3. Director of CISS
4. Superintendent

### **Social, Emotional, Behavior**

1. Guidance Counselor
2. Director of CISS
3. Superintendent

### **IEP and Special Education Services**

1. Case Manager
2. Director of CISS
3. Superintendent

### **Facilities and School Security**

1. Head Custodian
2. Superintendent

### **Student Activities** (Athletics + Extra Curriculars)

1. School Website/Calendar ([www.Avonschool.com/Events](http://www.Avonschool.com/Events) / [www.Avonschool.com/Activities](http://www.Avonschool.com/Activities))
2. Coach/Advisor (supervising staff member)
3. Activities Coordinator
4. Director of CISS
5. Superintendent

### **Attendance**

1. Attendance Officer (School Nurse)
2. Director of Student Services
3. Superintendent

### **Credential Support** (Genesis Parent Portal Access, Student Usernames/Passwords)

1. Teacher of Technology

### **Transportation**

1. Bus Vendor / Attending School
2. Main Office
3. Superintendent